

The February 9, 2022 meeting of the Library Board of Trustees was called to order at 5:04 p.m. Members present were Mary Young, Lora Allen, Tracy Martorana, Michael Iten, and Philip Weise. Also present was Betsy Halvorsen.

Minutes: The minutes of the January 12, 2022 meeting were approved on a motion by Philip Weise, seconded by Tracy Martorana, and carried unanimously.

Treasurer's Report: Attached. A motion to accept a journal transaction moving PILOT money from tax income to its own revenue line was made by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

Approval of Bills: Bills for February, totaling \$9,567.94 were approved on a motion by Mary Young, seconded by Lora Allen, and carried unanimously.

Director's Report: Attached.

Old Business:

- **FFRPL Grant Funds Letter:** The board approved the requirements for a grant from the FFRPL which will go to purchasing materials for the collection in addition to the current book budget. This was made on a motion by Michael Iten, seconded by Philip Weise, and carried unanimously.

New Business:

- **Updated Borrowing Policy:** Betsy presented an updated borrowing policy, which included lending requirements for early literacy kits and removed the \$5 fee for replacing a library card past the first replacement. The board approved the policy on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.
- **Draft Budget 2022-2023:** The board reviewed a draft budget for the upcoming fiscal year of July 1, 2022 through June 30, 2023. A second draft will be presented at the March meeting for further review.

Other

- Betsy shared that Lora Allen's board term will be up at the end of the year (June 30, 2022) and to request a petition should she wish to run again.

The meeting was adjourned at 5:43 p.m. on a motion by Lora Allen and seconded by Michael Iten.

Respectfully submitted.