

The June 13, 2023 meeting of the Library Board of Trustees was called to order at 5:10 p.m. Members present were Mary Young, Tracy Martorana, and Philip Weise. Also present were Betsy Halvorsen and Lynda Lowe.

Minutes: The minutes of the May 10, 2023 meeting were approved on a motion by Tracy Martorana, seconded by Mary Young, and carried unanimously.

Treasurer's Report: Attached

Approval of Bills: Bills for June, totaling \$24,655.36 were approved on a motion by Philip Weise, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached. Betsy Halvorsen will look at circulation numbers prior to COVID for the July board meeting.

Old Business:

- **Meeting w/School Board:** Mary Young will contact school board president, Jackie Whiting, to see if the library should spend the time and money to get more information regarding a parking lot or if the school has no intention of approving the project. Betsy Halvorsen will follow up with the facilities secretary to get the Vanguard responsibilities list.
- **Bylaws:** The board will not update the bylaws at this time. Betsy is still working to clarify the open meetings law with regards to using Zoom.

New Business:

- **Vacation Roll-over Policy:** Betsy Halvorsen proposed staff be allowed to roll-over up to 5 days of vacation into the next fiscal year. Tracy Martorana made a motion to approve the updated vacation policy allowing for up to 5 days of vacation to roll-over, at the discretion of the Director, and which must be used by December of that same year. The motion was seconded by Philip Weise and carried unanimously.

Other

- The board tabled the review of the Emergency Action Policy and will add it to the July agenda.

The meeting was adjourned at 5:54 pm.

Respectfully submitted.