

The October 11, 2023 meeting of the Library Board of Trustees was called to order at 4:46 p.m. Members present were Mary Young, Tracy Martorana, Lynda Lowe, Lora Allen, and Michael Iten. Also present was Betsy Halvorsen.

Minutes: The minutes of the September 13, 2023 meeting were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

Treasurer's Report: Attached.

Approval of Bills: Bills for October, totaling \$13,921.15 were approved on a motion by Lora Allen, seconded by Lynda Lowe, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Page Position:** The board approved the appointment of Esther Gariboldi as a library on a motion by Lora Allen, seconded by Michael Iten, and carried unanimously.
- **Safe Child Policy:** The board reviewed the Children's Library Use and Procedures Policy which Betsy Halvorsen prepared for this meeting. The policy was approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

New Business:

- **AUD/AFR:** Betsy Halvorsen informed the board that the Annual Financial Report was completed by FreedMaxick and submitted. Betsy also shared that the cost was significantly higher than estimated as it took them much longer to complete. FreedMaxick did give us a break on the extra cost and only charged 50% of the amount.
- **First Amendment Protections and Library Values:** The board read and discussed a packet sent out by the Nioga System regarding First Amendment Protections and Library Values. No action was required.

Other

- **Paychex Alternative:** Betsy Halvorsen shared a proposal from an alternative payroll company. With the handbook just having been completed through Paychex, they chose not to make changes to our payroll company at this time.

The meeting was adjourned at 5:30 pm on a motion made by Michael Iten.
Respectfully submitted.