

The November 13, 2024 meeting of the Library Board of Trustees was called to order at 5:00 p.m. Members present were Lora Allen, Tracy Martorana, and Michael Iten. Also present was Betsy Halvorsen.

Minutes: The minutes of the October 9, 2024 meeting were approved on a motion by Tracy Martorana, seconded by Michael Iten, and carried unanimously.

Treasurer's Report: Attached.

Approval of Bills: Bills for November, totaling \$34,704.47 were approved on a motion by Lora Allen, seconded by Tracy Martorana, and carried unanimously.

Director's Report: Attached.

Old Business:

- **Website Redesign:** Betsy Halvorsen shared the proposed design for the website with the board and staff over the course of the previous week. Betsy will be meeting with the website designers to discuss feedback and make a plan for moving forward.
- **Addition Update:** Betsy Halvorsen shared that there has been no communication from Kory Huntsinger since the last meeting when Kory and the board went over the proposed design and made changes to some of the design elements. At the board's request, Betsy will be contacting another architect for a second opinion on what the options might be for an addition.

New Business:

- **Active Shooter Training:** A student being tutored was arrested in the Library on Friday, November 9. Staff was shaken by the incident. Betsy Halvorsen will be scheduling a training with the LeRoy Police Department to go over what to do in case of an emergency or active shooter. Betsy initially reached out to Chief Kellogg but will be scheduling the training with Officer Wolcott. A date has yet to be determined.
- **Meeting with the School Board:** A meeting with the Superintendent and the school board's Community Committee has been scheduled for Wed. Nov. 20 at 5:00 pm. Topics that will be discussed include the possibility of an addition to the library, communication between library and the school, and the use of the trust fund money in maintaining the building.
- **Holiday Schedule:** The board approved the list of proposed holidays for 2025 on a motion by Tracy Martorana, seconded by Lora Allen, and carried unanimously.

Other

- Betsy did receive the trust fund statements from Brian Foeller. During the audit, the lead CPA requested to see them as it was the first time the library was doing a full audit with Allied Financial.

The meeting was adjourned at 6:05 pm on a motion by Lora Allen.